

# Agenda for APC Meeting

Wednesday April 10, 2019

Minute Taker: Kasia

Attended:	Absent:
Kathy Blessing	
Caleb Ross	
Trent Knoles	
Marie Stark	
Kasia Panczyszyn	
Mel Horner	
Helen Varcoe	
Eric Marshall	
Joni St. John	
Kerryn de Verteuil	
Maria Coronado- from IFTA	
Miranda Schober	
Cindy Swanson	
Peter Hansen	
Baron Brown	

- **Approval of March Meeting Minutes -**  
Kerryn made a motion to approve the March Minutes and Baron seconded them. All were in favor of approving the minutes with minor edits; Marie and Baron were absent during the March call and Peter attended. Minutes passed with edits made.
- **2019 Ballot / FTPBP #01-2019**
  - APC was previously tasked to clarify the 2 questions on the Annual Report
  - APC is sponsoring a ballot this year to update the two questions in the Annual Report for better clarity and to merge the General Report and Audit Report questions with the Annual Report so all information will be on one report and be mandatory. The effective date is January 1, 2020. Jurisdictions have until March to submit their annual report and there is no change in the requested information so jurisdictions should be okay with the effective date. APC will have the Audit Committee review the ballot and provide comments/feedback during the comment period.
  - Cindy cannot attend the ABM – Miranda will go in her absence to present the Ballot to the Commissioners.
- **2019 Workshop**
  - Planning Meeting Feedback/Status update:
    - The planning committee is still meeting twice a month and they almost have the agenda done
    - Reminder, all APC members are required to participate at the workshop. We need various speakers and tasks to be handled by the APC.
  - Attendance: APC Members are required to attend so please request approval early.
  - Material Coordinator for APC – Kathleen Blessing

- **Presentation Topic & format Suggestions:**
  - Have PCRC Chair speak at the Workshop and discuss current IFTA findings and what/how to utilize the Clearinghouse data. Cindy reached out to the PCRC and they are willing to speak but need to get travel approval. (Requesting Board approval for Rich Wagner and John Szilagyi to attend to present on this topic).
  - Electronic Vehicles & IFTA / Mileage Tax vs Fuel Tax (IFTA Inc developed an Electric Vehicle Working Group (EVWG): Cindy is reaching out to speak to the lead of the EVWG top ask if they are attending and will present on the topic.
  - Determining Rates for CNG & Distribution – APC agreed to submit this topic as a Town Hall request to get the discussion going.
  - IFTA Decals Roadside – How jurisdictions are using them: Cindy will take the lead on the presentation.
  - Fuel Tax Evasion Schemes (multi committee presentation – APC take the lead Joni/Miranda). Cindy sent Joni & Miranda a sample of a forged letter. If anyone else has any samples, please forward them along. Requesting 45 minutes for the presentation and we will try to get the audience involved as well.
  - Leadership Presentation - Barbara Frankson will present at the workshop. She is one of John Maxwell's 20,000 Certified speakers/trainers in 156 countries. When she is not working at DRS she speaks in Connecticut and Internationally.
  - IFTA 101 – Eric & Mel They will review and minimize the IFTA Inc New Commissioners presentation from 2018 ABM
    - Note from Trent: make sure slides reference changes to electronic credentials
  - APC Meeting Topics -We need to create the agenda. Discussed different meeting formats; maybe a round table would be good? Open to suggestions for different formats. Any suggestions on how to get the audience involved?
  - Cindy and Marie offered to help the presenters if you want to reach out to them you can.
- **Other Business:**
  - Cindy submitted a request to the Board for APC member funding to the workshop
  - CA Decals – Issues – Be mindful and lenient on stops
  - North Dakota and Nebraska are having decal issues as well. NE issued a statement notice on IFTA Inc – Trent emailed the notice to APC.
  - Kasia – feedback regarding how jurisdictions are reporting CNG; okay
  - Mel – CRA information / Kasia shared resource information with APC
  - Marie – they posted on their state website the information for the carbon tax for their carriers and she has had no calls
  - Trent: the next Board meeting is April 23-25. Let him and Helen know if there is anything we want them to bring up
    - Mark Byrne is off the Board and an election was held and Dave Nicholson was voted in
  - Also keep in mind the “POP”: Plus One Person that IFTA Inc will pay for one person to attend a meeting (Managers' Workshop) in 2019
- **Tasks:**
  - Let us know what format you want your presentation to be in
  - Think about volunteer roles to be filled: mic runners, buddies, leading evening events, etc
- **Next Meeting is May 8, 2019**